



## PREAMBLE

Stella Maris College (the College) is a school of Good Samaritan Education established in 1931 in the Benedictine tradition. The policies of the College give expression to its values and ethos and/or reflect the legal requirements of a school registered and accredited by the NSW Education Standards Authority (NESA).

## POLICY

This policy aims to set out the requirements for wearing the Stella Maris College uniform. Our aim at the College is to encourage the students to take pride in their uniform and appearance. A uniform worn well signifies the spirit and inclusive, innovative and inspiring values of our College community. This policy clearly details the expectations of the College with respect to presentation.

## PROCEDURE

The whole community is responsible for the students wearing the correct uniform. Staff should work with students to rectify incorrect uniform, mindful that there are always reasons behind student behaviour, including the wearing of incorrect uniform.

Pastoral Care teachers have particular responsibility to remind their groups about correct uniform and engage in discussions with those who need to improve their presentation. Students who are wearing incorrect uniform due to unforeseen circumstances should bring a note of explanation from home with a timeframe in which the student will return to the College wearing the correct uniform. Teachers are reminded that they must ensure students are wearing the correct uniform when representing the College on excursions.

The Uniform Shop is open Tuesday, Wednesday and Thursday from 8:00am to 4:30pm for students and families. The Wellbeing Team will make provision for those students and families who are not in a position to purchase the correct uniform. Spare uniforms, particularly jumpers, are available at Student Services. Students are to clearly mark all personal items with their name.

Pastoral Care teachers and Heads of Year will work with students and families in the correction of uniform where those students do not respond to requests to correct their uniform. This may result in a student being asked to travel home, with permission from their parent, and return to school as soon as the uniform breach is rectified.

If a student fails to comply with the Uniform Policy, they may be asked to attend a Uniform Reflection. The Uniform Reflection sessions are held weekly for half of one lunchtime.

## Full School Uniform

### Full School Uniform Expectations

- Uniforms are to be clean, well fitted, neat and free from marks, tears, fallen hems or other imperfections.
- Students are to be dressed in full school uniform at all times, this includes when traveling to and from school, unless they have been provided with special permission.
- At the change of season there is a two-week grace period during which students may change uniforms in response to prevailing weather conditions.
- Students are encouraged to be sun smart, this includes using sunscreen and wearing the College sport cap.
- Coloured t-shirts, skivvies or other such apparel are not to be worn under the school uniform.

- Students not wearing the correct uniform due to unforeseen circumstances are to provide a signed letter of explanation from their parent or carer to their Pastoral Care teacher.

### Summer Uniform

The correct summer uniform at Stella Maris College consists of:

- College junior summer dress (Years 7-9)
- College senior summer dress (Years 10-12)
- College blazer or jumper
- College cream short socks
- Approved black school shoes

The summer dress is to be worn knee length.

The College blazer or jumper may be worn with the summer dress to and from the College.

The College blazer is compulsory on formal occasions.

### Winter Uniform

The correct winter uniform at Stella Maris College consists of:

- College junior winter skirt (Years 7-9)
- College senior winter skirt (Years 10-12)
- College junior blouse (Years 7-10)
- College senior blouse (Years 11-12)
- College junior blazer (Years 7-9)
- College senior blazer (Years 10-12)
- College jumper
- Black stockings
- Approved black school shoes

The following items are optional:

- Scarves – if worn, they are to be either the College maroon or a scarf of the same colour
- Black gloves

The winter skirt is to be worn just below the knee.

The College blazer is compulsory with the winter uniform and is to be worn to and from the College each day.

### Approved School Shoes



The styles of black shoes shown above are the only styles that meet College and Work Health and Safety (WH&S) guidelines. WH&S advice requires strong and sturdy school shoes with a closed heel and toe. Lightweight ballet flats, courts, pumps, shoes with heels more than 3 cm high, platform soles, shoes with no instep support or slip-on style shoes fall outside the guidelines.

## Bags

The College backpack is to be used by students and has been designed to be appropriate in size for young women. Senior privileges permit students in Years 11-12 to carry either the College backpack or the College senior black bag.

The College Sport bag is used to carry the Sport uniform and equipment for practical lessons and other events.

All bags are to be free from graffiti and stickers.

## Hair, Makeup, Jewellery and Tattoos

Hair is to be natural in colour, clean, brushed and tied back at all times.

Obvious make-up and accessories are not to be worn to school. Students are not to wear coloured nail polish.

Jewellery is not to be worn to school, except for a small cross on a simple chain, one pair of plain sleepers or studs in pierced earlobes and piercings with clear plastic spacers.

Under no circumstances are tattoos to be visible at any time.

## **Sports, Sporting Teams and Dance Ensembles Uniform**

### Sports Uniform Expectations

- The sport uniform is for PDHPE practical classes and other sporting events and is to be worn when representing the College at regional, state, national and international events.
- Students in Years 7-10 are to bring their Sports uniform to school to change into during the break before their PDHPE class. They are to change back into full school uniform during the break after their PDHPE class, including before leaving the College in the afternoon.
- Unless students are in a PDHPE practical class, all students (Years 7-10) should be dressed in their full school uniform in Period 5. All teachers will check this at the start of each Period 5 class and instruct any student dressed in their sports uniform to get changed. If a student is not able to get changed, i.e. they have worn their sports uniform to school, an email detailing this should be sent to the relevant PC teacher and Head of Year.
- The sports uniform cannot be a 'mix and match' of the new and old or winter and sports uniforms.
- Sports jackets cannot be worn with either the summer or winter uniform.
- A one-piece swimming costume is to be worn for all College swimming events.

### Sports Uniform

The correct sports uniform at Stella Maris College consists of:

- College polo shirt
- College shorts
- College tracksuit pants
- College tracksuit jacket
- College sport cap (when directed by teacher)
- White socks
- Lace up, supportive sport shoes
- College sport bag (Year 7, 2015 onwards)

If a student is found to be wearing the incorrect sports uniform, the following steps will be followed:

1. The PDHPE teacher will discuss with the student why their uniform is incorrect and issue a warning to the student

2. The student will receive a Uniform Reflection (half of lunch on the following Wednesday – student will be notified via email from SEQTA). This will be managed by HOYs and PDHPE staff.
3. If the student wears the incorrect sports uniform a second time, the PDHPE teacher will discuss the issue with the student, issue a 2<sup>nd</sup> Uniform Reflection in SEQTA and notify both the student and parents alerting them of the issue.
4. If the student continues to wear the incorrect sports uniform after this, the student will be required to meet with the Head of PDHPE, followed by the Head of Year / Assistant Principal Wellbeing to discuss the issue.

If a student has a valid reason/note from their parents excusing them for wearing any incorrect part of the sports uniform, step 1 will still need to be followed. To avoid this occurring, communication will be made with parents via the school newsletter about students needing to be in correct sports uniform for participation in PDHPE classes.

#### Sporting Teams and Dance Ensembles Uniforms

Stella Maris College has additional uniforms for sports teams and dance ensembles which consist of:

- College swimming cap (for representative swimmers)
- College swimsuit (available, but not compulsory)
- College water polo costume
- College netball uniform
- College soccer shorts and socks
- College basketball shorts and singlet
- College dance ensemble t-shirt
- College dance ensemble leggings

**VERSION 3**

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